

# Longacres Garden Centres Bagshot

## Order Fulfilment Assistant

### Job Advert



Longacres Garden Centre is family-run and the business has grown to include six stores in the South East of England. From a few employees in 1979 to over 700 employees in 2023, Longacres is a growing company with opportunities for staff to develop and learn. Our diverse team is friendly, supportive, and inclusive. We value our loyal customers, high quality products and ability to offer competitive prices.

Longacres Garden Centre are looking for an enthusiastic individual to join our fun and friendly Fulfilment warehouse team, if you have previous experience working within the warehouse industry then we would like to hear from you.

#### **Responsibilities would include: -**

- Processing customer orders;
- Pick, pack, and ship products ensuring items are correct and undamaged;
- Lifting of heavy items at varying stages of the picker/packer process;
- General admin duties to be carried out when necessary;
- Other duties as and when required;
- Plant knowledge would be beneficial however not essential.

#### **Nice to have:**

- You are enthusiastic and approachable
- You are willing to develop and learn
- Good attention to detail
- Previous experience within the warehouse industry

#### **Benefits**

- Free onsite parking
- 15% Staff discount
- Training and development with opportunities to forge a career with us
- Pension plan
- Recognition and rewards platform
- Holiday entitlement of 29 days, including bank holidays

**Store:** Bagshot

**Department:** Internet

**Contract:** Full time

**Includes:** Monday to Friday with a rota'd day off each week and alternate weekends

**Hours:** 40 hours per week

The successful candidate will be working with customer orders a daily basis and will need to have pride in their work.

You will also need to be computer literate and understand the pressures and expectations of a busy Internet department, flexibility is of key importance.

**Please note start times will vary from 7am to 8:30am and finishes times 3:30pm to 5pm**

If you are interested in applying for this position then please email your CV with a covering letter to [recruitmentadvisor@longacres.co.uk](mailto:recruitmentadvisor@longacres.co.uk)