

Longacres Garden Centres Bagshot

Order Fulfilment Assistant – Fixed term Contract

Job Advert



Longacres Garden Centre is family-run and the business has grown to include six stores in the South East of England. From a few employees in 1979 to over 800 employees in 2025, Longacres is a growing company with opportunities for staff to develop and learn. Our diverse team is friendly, supportive, and inclusive. We value our loyal customers, high quality products and ability to offer competitive prices.

Longacres Garden Centre are looking for an enthusiastic individual to join our fun and friendly Fulfilment warehouse team, if you have previous experience working within the warehouse industry then we would like to hear from you.

Responsibilities would include: -

- Process customer orders efficiently and accurately.
- Pick, pack, and ship products, ensuring all items are correct and undamaged.
- Handle and lift heavy items at various stages of the picking/packing process.
- Perform general administrative duties as needed.
- Assist with additional tasks as required.
- Plant knowledge is beneficial but not essential.

Nice to have:

- You are enthusiastic and approachable
- You are willing to develop and learn
- Good attention to detail
- Previous experience within the warehouse industry

Benefits

- Free onsite parking
- 15% Staff discount
- Training and development with opportunities to forge a career with us
- Pension plan
- Recognition and rewards platform
- Holiday entitlement of 28 days, including bank holidays

Store:	Bagshot
Department:	Order Fulfilment
Contract:	Full time, Fixed term contract until the end of summer.
Includes:	Monday to Friday with a rota'd day off each week and alternate weekends
Hours:	37.5 hours per week

Please note start times will vary from 7am to 8:30am and finishes times 3:30pm to 5pm

If you are interested in applying for this position then please email your CV with a covering letter to recruitmentadvisor@longacres.co.uk